



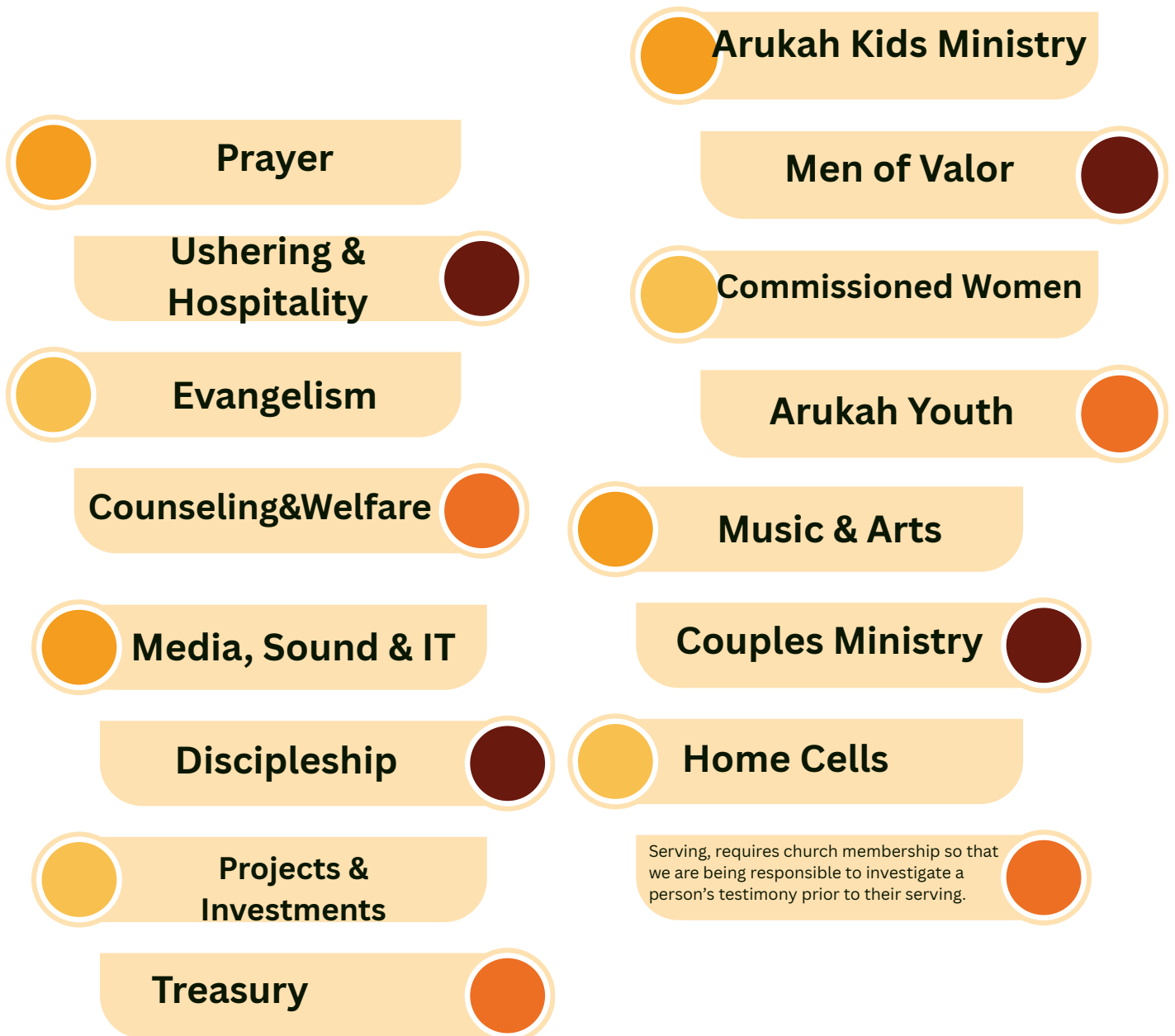
Matthew 13:31-32

DEPARTMENTAL HANDBOOK



ARUKAH, Departments and their Functions

The Ministries and Departments are led by Elders and Deacons as per the Visionary Pastors' direction, foresight and constitutional provisions.



Prayer Department



Key scriptures on importance of Prayer

Matt.18:19-20; Acts 1:14; Acts 2:42; I Tim 2:1.

Mandate of the Prayer Department

- a. Encourage and engage in corporate prayer and fellowship
- b. Organize prayer workshops and seminars to equip church members on prayer
- c. Train people on how to lead prayer and worship.
- d. Mediate in prayer for the church and its members.



Mr Oshinka Tsiang
Director:Prayer



Mr Olebogeng Masoko
Director:Evangelism

Evangelism Department

Evangelism Key Scriptures

Matt. 28: 19-20; Mark 16:15; Mark 6:12; Acts 8:4.

Mandate of the Evangelism Department

- a. Preach the gospel to win souls for Christ through rallies, outreach activities, personal conversations, media, etc.
- b. Organize outreach programmes to evangelize in prisons, hospitals, neighbourhoods etc.
- c. Run workshops that equip church members on how to evangelize effectively.

Discipleship Ministry // // // //

Key scriptures on the importance of Discipleship

1 Thes 5:23; Luke 4:18-19; Malachi 4:5-6;
Lamentations 3:20-21; Jonah 2:7; Prov. 27:17.

Mandate of Discipleship Ministry

- a. Conduct classes/lessons that promote knowledge of God and Arukah mandate
- b. Help restore the broken-hearted- the whole person (spirit, soul and body) to reclaim true identity and walk in their God-given purpose
- d. Promote awareness and understanding of the composition of the human body, soul, and spirit as targets of the devil to bring brokenness while God brings healing
- e. Deepening the person's understanding of the Word and its practical application.
- f. Teach the message of reconciliation and forgiveness for true healing of the soul and body
- g. Promote spiritual growth and mentorship through understanding the importance of the Word, prayer, fasting, baptism, giving, evangelism, raising a spirit-filled family etc.



Dr John T. Ntseane
Discipleship Director

Music & Arts Ministry

Key scriptures on the importance of Praise and Worship Ministry

Psalm 42:11; Psalm 9:2; Psalm 150: 4-6; John 4:23-24; Psalm 18:3.

Mandate of Praise and Worship Department

- a. Prepare the hearts of the congregation to receive the word of God in worship
- b. Lead worship to lift up God in praise at church and its related events
- c. Lead worship and praise to acknowledge His wonderful, righteousness in song



Othusitse Tseleng
Director:
Music and Arts

Counseling & Welfare Department



Brethren Welfare

Key scriptures on importance of Brethren Welfare Ministry

Acts 2: 44-47; Heb. 10: 24-25; 1Cor.1:10; John 13:34

Mandate of Brethren Welfare Department

- a. Provide an atmosphere of love, compassion and family belonging.
- b. Support members of the church and the community to meet their psycho-social, financial and material needs.
- c. Provide support and encouragement to members of the church when they experience hardships, sickness, grief, etc. as well during times of joyful celebration.

Marrieds Ministry

Key scriptures on importance of Marrieds Ministry
Genesis 2:18-25; Ephesians 5:1-25; 1 Cor. 7: 3-4; Prov. 31:10-31; Ephesians 4:15; James 5:16; 1 Thes. 5:23.

Mandate of Marrieds Ministry

- a. Empower married men and women to embrace their identity in Christ.
- b. Foster strong, spiritually grounded families who reflect the heart of God.
- c. Restore married couples to their God-given purpose
- d. Conduct pre-marital lessons for couples wishing to get married
- e. Organise marriage enrichment get-togethers, seminars, workshops, etc.
- f. Equip married couples with biblical foundations of marriage
- h. To strengthen young marriages with regular counselling and fellowships.
- i. Help to restore broken marriages and build healthy families
- j. Encourage widows and widowers about God's presence and support even in bleak moments.



Prof. Dolly M. Ntseane
Counseling & Welfare
Department Director

Counselling Department

Key scriptures on the importance of Spiritual Counselling

Malachi 4:5-6; Jer.17:9; Psalm 147:3; Luke 4:18-19; Lamentations 3:20-21

Mandate of Counselling Department

- a. To provide in-depth counselling and training that reveals one's true identity.
- b. Restore peoples' souls so that they may reclaim their identity in Christ.
- c. Bring people to total restoration to grow and mature in their relationship with God.
- c. To lead the broken-hearted to heal from emotional, psychological, physical and spiritual bondage.
- d. Restore broken relations and build healthy families.

Hospitality and Ushering Department

Key scriptures on the importance of Hospitality Ministry

1 Peter 4:9; Hebrews 13:2; Romans 12:13.

Mandate of Hospitality Department

- Receive visitors, guests, and members and make them feel at home at Arukah.
- Usher all people to seats during any function under the auspices of Arukah.
- Prepare the space for all Arukah church-wide events
- Express warmth and kindness to visitors by a hospitable friendly environment.
- Ensure orderly praise and worship free from distractions and noise.
- Set up table to get to know the visitors and how to meet their needs.



**Pastor Lemogang
Chisiyanwa**
Children Ministry
Director



Matshidiso Motlhala
Hospitality and Ushering
Director

Children's Department

Key scriptures on the importance of Children's Ministry

Luke 2:52; Luke 18:16-17; Psalm 127:3;
Mark 10:15; Deut. 6: 6-9.

Mandate of the Children's Department

- Develop God-fearing children to grow in the knowledge of Christ
- Restore children to their God-given purpose
- Train children to follow Jesus and to honour their parents
- Arrange fun-filled activities for children to promote their fellowship.

Youth Department

Key scriptures on the importance of Youth Ministry

1 Tim 4:12; Matt. 28: 18-20; Prov. 22:6; 1 Peter 5:2; Ephesians 6: 4-5.

Mandate of Youth Department

- a. Encourage spiritual growth amongst the youth
- b. Restore the youth to their God-given purpose as future leaders
- c. Foster a generation of spiritually-grounded youth who reflect the heart of Christ
- d. Arrange fun-filled activities that promote fellowship.



Nhlanhla Gaseitsiwe
Youth Director



Pastor Sharon Mogokgwane
COMMISSIONED WOMEN
Director

Commissioned Women

Key scriptures on the importance of Commissioned Women's Ministry
Luke 8: 1-3; John 19:25-26; Acts 1:14.

Mandate of Commissioned Women's Ministry

- a. Equip women to find their identity in Christ so as to fulfil their God given-purpose
- b. Restore the lives of women by equipping them with biblical truths
- c. Foster a generation of strong, spiritually grounded women who reflect the heart of God in every aspect of their lives
- d. Arrange activities for women to promote fellowship and knowledge of God.

Men's Fellowship

Key scriptures on the importance of Men's Fellowship

Ephesians 2:10; Psalm 147:3; 2 Tim. 3:16-17; Mark 10:43-45; Prov. 22:6.

Mandate of Men's Fellowship

- a. Restore men to their God-given purpose as leaders in their families and communities
- b. Restore the lives of men by equipping them with biblical truths.
- c. Empower men to embrace their identity in Christ
- d. Encourage men to lead with integrity and compassion.
- e. Arrange activities for men to promote fellowship
- f. Foster a generation of strong, spiritually-grounded men who reflect the heart of God in every aspect of their lives.



Mmoloki Mogokgwane
Senior Pastor
Mens Director



Pastor Jabu Tshosa
Home cell Director

Home Cells/House Churches

Key scriptures on the importance of Home Cells

Acts 2:47; 1 Cor 16:19; Acts 18:24-26;

Mandate of Home Cells

- a. Replication of Arukah Church in our homes
- b. Mini-church creating fellowship in the neighbourhood- witnessing/sharing the good news with the saved and unsaved
- a. To meet as often as possible and share the message from the Sunday sermon and other encouraging and spiritually uplifting messages
- c. To meet both spiritual and social needs of Cell Group members and neighbours
- d. Comforting bereaved families
- e. Celebrations, e. g. weddings; birthdays; baby showers, child births (botsetsi), fun, etc.

Projects and Investments

Key scriptures on the importance of Projects and Investments

Ephesians 4:12; Luke 14:28; Gen. 6:22; Genesis 7:24

Mandate of Investments and Projects

- a. Equipping of the saints to raise funds to meet the needs of the church and its members
- b. Set up projects and investments that could bring income to the church
- c. Meet needs of the church by grasping hold of investment opportunities
- d. Direct individual church members to projects and investments likely to benefit them.
- e. Like Noah, build up to God's specifications a project to withstand the tests of time and floods
- f. Document the project plan with a defined schedule for successful execution and completion
- g. Conduct needs assessment before starting a project and to do an evaluation after a project or event is completed.
- h. Enable church volunteers to serve in various areas of ministry and to increase efficiency both within the project and investment opportunities within the church.



Banny Munamati
Director

Projects and Investment



Catherine Modibe-Seabelo
Director
Treasury Department

TREASURY DEPARTMENT

Key scriptures on the importance of Treasury Department

1 Peter 4:10; Acts 6:3-6; 2 Corinthians 8:18-24; Proverbs 27:23; Mark 10:45; Luke 16:10-12;

Mandate of Treasury Department

- a. Custodian of church funds (receiving funds, documenting and banking)
- b. Pay the outstanding accounts
- c. Regularly prepare statements of accounts
- d. Tracks spending and disbursement through monthly and quarterly reconciliations
- e. Updates the Pastors and Board on the latest state of accounts and trends
- f. Prepares audited church accounts and present to Board and the AGM.

Media, Sound & IT



Key scriptures on the importance of Media and IT

Mandate of Media and IT

- a. Play a modernization role in expanding Arukah's reach locally and globally.
- b. Maintain connectivity through a robust online presence enabling individuals to participate remotely and enhancing the worship experience
- c. Utilize Arukah's resources to provide sound and visuals during events like church service and worship sessions, workshops, seminars, weddings, etc
- d. Manage livestreaming, creates graphics, enhances outreach efforts ensuring the restoration mission reaches multitudes
- e. Enhance and facilitate instant communication and connectivity, allowing pastorate and members to share information and engage with each other
- f. Promote worship experience through live streaming or recording of services
- g. Create online presence for connections beyond physical boundaries, fostering digital congregations.



Kopano Papi M. Itumeleng
Director
Media, Sound & IT

Contact Information



 +267 73742880

 arukahhro@gmail.com

 26567 Block 9., Gaborone City

 www.arukah.co.bw

**NOTE:IF YOU WANT SERVE IN ONE OF THE
MINISTRY,PLEASE CONTACT OUR OFFICE LINE**